

# OFFICE OF THE BOLPUR MUNICIPALITY

## FORM - C

[ See Rule- 13 (2) ]

### FORM OF BUILDING PERMIT

From : The Chairman  
Bolpur Municipality

Date: 19.04.2022

Office Ref. No. and Date, if any  
BM/BP/436/21-22

To: SHAMPA DEB  
Gurupally  
Bolpur, Birbhum  
(Name and Address of the applicant)

Dt- 23, 11, 2021

Subject: Issue of sanction/Provisional sanction of erection/re-erection/addition to/or alteration of the building and issue of Building Permit under rule 20 (1)

Building Particulars :

Premises No. and Street: 371/7/D

Gurupally

Ward No. 05

Sir,

With reference to your application dated the 23, 11, 2021 for the sanction provisional sanction for pro-Plan of One G+4 (5 storied) Apartment Building erection/re-erection to alteration of the building on Plot No. 381, 382 Street: Gurupally, Ward No. 05 the Building

Permit to hereby granted subject to the following conditions namely :

- The Building Permit is valid up to the 18th day of April (04) (month) 2025 (year) 18, 04, 2025
- The Building Permit No. BM/BP/S/058 dated the 19, 04, 2022 is valid for occupancy of the use group (Residential / Commercial / Public Building / Others - Specify) NOT FOR SELF USE
- The building / work for which this Building Permit is issued shall be completed within... Three Year's From The Date of Sanction.
- The construction will be undertaken as per sanctioned plan only and no deviation from the Building Rules, under West Bengal Municipal Act. 1993 will be permitted. Any deviation done against the said rules is liable to be demolished.
- One set of the plans and specifications submitted along with the notice duly counter signed is returned herewith.
- Layout should be done in presence of Ward Councillor.
- Septic Tank, Soakpit and stepping arrangement should not construct within leaving space 4 ft.
- General & Special Condition of Sanction has been attached for follow-up.

Yours faithfully

Office No. BM/BP/436/21-22

Official Stamp

Dated the 19, 04, 2022



(Signature)  
(Chairman)

Signature and designation of the Officer  
to whom powers have been delegated)

Note:- This Sanction is valid Subject to Compliances of the ANNEXURE - I & ANNEXURE - II attached here with Containing General & Special Condition of Sanction.

# OFFICE OF THE BOLPUR MUNICIPALITY

## FORM - F

[See Rule- 29(1) ]

### FORM OF NOTICE OF COMPLETION OF WORK UP TO PLINTH LEVEL OR UP TO 1.0 METER ABOVE GL WHICHEVER IS HIGHER

From .....

Dated .....

.....

Office Ref. No. and Date, if any

.....

.....

(Name and Address of the applicant)

To  
The Chairman  
Bolpur Municipality

Subject : Notice of completion structural of work up to plinth level or up to  
1.0 meter above G.L. whichever is higher under rule 29(1).

Building Particulars :

Premises No. and Street.....

.....

Ward No. ....

Sir,

I / We hereby inform you that structural construction up to the plinth level or up to  
1.0 meter above G.L. whichever is higher on Plot No. .... Street .....  
..... Ward No..... for which Building Permit has been  
issued to me vide your letter No. .... dated..... has been  
completed in accordance with the sanctioned plan.

The work may be inspected in pursuance of the provisions of sub-rule (2) of rule 29  
of the West Bengal Municipal (Building) Rules, 1996 under West Bengal Municipal Act. 1993

Yours faithfully

.....  
(Signature of the applicant)

# OFFICE OF THE BOLPUR MUNICIPALITY

## FORM - G

[See Rule - 33, 148(3) ]

### FORM OF NOTICE OF COMPLETION

From .....

.....

.....

(Name and Address of the applicant)

Dated .....

Office Ref. No. and Date, if any

.....

To  
The Chairman  
Bolpur Municipality

Subject : Notice of completion under rule 33/148(3)

Building Particulars : Premises No. and Street.....

.....

Ward No. ....

Sir,

I / We hereby give notice that the erection / re-erection of / addition to / alteration of the building of.....

Plot..... Street.....

Ward No .....under rule 33 has been completed according to the plans sanctioned vide Building Permit. No. ....dated.....

I / We have to request you to arrange for the inspection and for the issue of an occupancy certificate.

Yours faithfully

Countersigned

.....  
(Signature of the applicant)